

## AGENDA

**CENTRAL IOWA REGIONAL HOUSING AUTHORITY  
EXECUTIVE COMMITTEE MEETING  
TUESDAY, DECEMBER 17, 2024  
1201 SE GATEWAY DRIVE  
GRIMES, IOWA 50111  
6:00 PM**

1. 6:00 Roll Call and Approval of the Agenda for Executive Board Meeting
2. 6:05 Approval of the minutes from November 19, 2024
3. 6:10 November and December 2024 disbursements
  - A. Treasurers Report
4. 6:15 Report of the Executive Director
  - A. Monthly Program Statistics November and December 2024
  - B. Monthly Portability Payments for December 2024
  - C. Monthly Banking Balances
  - D. Staff Expense Fund Breakdown
  - E. Security Deposit Grant Program
  - F. Executive Director Overview
5. 6:30 Other Business
  - A. Employee Sick Leave Bank
  - B. Nomination of hiring committee for the Executive Director position
6. 6:40 New Business
  - A. RESOLUTION 24-30 APPROVING AND AUTHORIZING THE CERTIFICATION AND SUBMISSION OF FISCAL YEAR 2023-2024 SECTION 8 MANAGEMENT ASSESSMENT PROGRAM
  - B. RESOLUTION 24-31 APPROVING REVISIONS TO THE SECTION 8 ADMINISTRATIVE PLAN
    - i. Update waiting list verification in the Administrative Plan.
7. 7:00 Good of the Order

Please note that this Agenda may be changed up to 24 hours before the meeting time as provided by Section 21.4(2), *Code of Iowa*, in accordance with Title 11 of the Americans with Disabilities Act as it pertains to access to Public Meetings, The Executive Director of CIRHA, upon adequate notice, will make reasonable accommodation for persons with special needs. Please Contact Robert Vernon, Executive Director, at (515) 986-1882 x106 should you require assistance.