

**MEETING OF THE
CENTRAL IOWA REGIONAL HOUSING AUTHORITY
EXECUTIVE COMMITTEE
1201 SE GATEWAY DRIVE
GRIMES, IOWA
TUESDAY, March 21, 2017
6:00 p.m.
AMENDED**

1. Roll Call and Approval of Agenda for Executive Board Meeting
2. Approval of the minutes from
 - A. Executive Committee meeting on February 21, 2017
3. **March, 2017** disbursements
4. Report of the Executive Director
 - A. Monthly Program Statistics – February/March, 2017
 - B. Monthly Banking Balances
 - C. Security Deposit Grant
 - D. State Offset
5. Other Business
 - A. February, 2017 financials
 - B. 2015-2016 Audit
 - C. Story County Alternate
 - D. Code of Professional Ethics
 - E. CD purchases
 - F. Iowa NAHRO Conference Commissioner training - April 20, 2017
 - G. CIRHA website upgrade – www.cirhahome.org
6. New Business
 - A. RESOLUTION 17-03 RESOLUTION COMMITTING TO UTILIZE UNRESTRICTED NET ASSETS
 - B. RESOLUTION 17-04 RESOLUTION APPROVING AND AUTHORIZING CAPITAL FUND BUDGET REVISION – IA05P13150115
 - C. RESOLUTION 17-05 RESOLUTION APPROVING AND AUTHORIZING CAPITAL FUND BUDGET REVISION – IA05P13150115

**CENTRAL IOWA REGIONAL HOUSING AUTHORITY
EXECUTIVE COMMITTEE MEETING
TUESDAY, FEBRUARY 21, 2017
1201 SE GATEWAY DRIVE
GRIMES, IOWA**

The Chairperson, Todd Kilzer, called the meeting to order at 6:00 p.m. The following members of the Executive Committee were present:

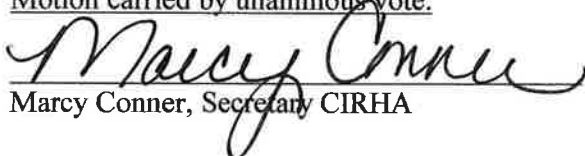
Todd Kilzer-Chairperson
Bill Stammerman -Vice Chairperson
Randy Schmitz-Boone County
Craig Agan-Marion County
Craig Armstrong-Jasper County
Denyse Thompson-Madison County
Jodene Allen-Tenant Advisory

ABSENT:
Marlene Stout-Treasurer
Paul Thompson-Dallas County
Vanessa Baker-Latimer – Story County

GUEST:
Mark Hanson-Dallas County

- 1) **AGENDA** – Motion Armstrong, second Stammerman to approve the Agenda as presented. Motion carried by a unanimous vote. Mark Hanson, Dallas County Supervisor was welcomed by Kilzer.
- 2) **MINUTES** - Motion Schmitz, second Armstrong to approve January 17, 2017 minutes as presented. Motion carried by a unanimous vote.
- 3) **DISBURSEMENTS** – Motion Armstrong, second D. Thompson to approve February, 2017 disbursements. Motion carried by a unanimous vote.
- 4) **EXECUTIVE DIRECTOR REPORT**
 - A. Monthly Program Statistics for January/February, 2017 were presented as attached.
 - B. Bank account balances as of January 31, 2017 were presented as attached.
 - C. Security Deposit Grant Program report was presented as attached.
- 5) **OTHER BUSINESS**
 - A. December, 2016 financials were presented as attached.
 - B. January, 2017 financials were presented as attached.
 - C. CIRHA was awarded a PHAS score of 90 out of 100 after Ms. Conner submitted an appeal to HUD regarding the score of 86. HUD approved the appeal and the score will be officially changed to 90 after the auditor makes the audited submission. The 90 score continues the Housing Authority to be a High Performer
 - D. CIRHA was awarded a SEMAP score of 100%. This makes the Housing Authority continue to be a High Performer
 - E. CIRHA was included in Housing Authority litigation regarding HUD’s “Breach of Contract” for Operating Reserves; the court ruled in favor of the Housing Authorities and damages will be submitted for court approval.
 - F. Wellmark Blue Cross Blue Shield renewal for 2017 was presented as attached. – Motion Armstrong, second Schmitz to approve renewal for 2017. Motion carried by a unanimous vote.
 - G. Delta Dental renewal for 2017 was presented as attached. Motion D. Thompson, second Stammerman to approve renewal for 2017. Motion carried by a unanimous vote.
 - H. Proposed Office Hours change to close the CIRHA office to the public on Wednesdays was discussed. Motion Schmitz, second Agan to approve office hour change. Motion carried by a unanimous vote.
 - I. Annual Meeting date was discussed. Motion Schmitz, second Allen to schedule the annual meeting for June 20, 2017. Motion carried by a unanimous vote.
 - J. Iowa NAHRO Conference Commissioner training for April 20, 2017 was discussed. All those interested need to contact Ms. Conner.
 - K. CIRHA website upgrade was discussed.

Chairperson, Todd Kilzer adjourned the meeting at 6:58 p.m. Motion Schmitz, second D. Thompson to adjourn meeting. Motion carried by unanimous vote.


Marcy Conner, Secretary CIRHA