

**MEETING OF THE
CENTRAL IOWA REGIONAL HOUSING AUTHORITY
EXECUTIVE COMMITTEE
1201 SE GATEWAY DRIVE
GRIMES, IOWA
TUESDAY, July 11, 2017
After the 6:00 Public Hearing
AMENDED**

1. Roll Call and Approval of Agenda for Executive Board Meeting
2. Approval of the minutes from
 - A. Executive Committee meeting on **June 20, 2017**
3. **July, 2017** disbursements
4. Report of the Executive Director
 - A. Monthly Program Statistics – June/July, 2017
 - B. Monthly Banking Balances
 - C. Security Deposit Grant
5. Other Business
 - A. Final Judgment on Operating Reserve Recapture
 - B. REAC Audit of the 2015-2016 Auditor work
 - C. Executive Committee member informational binders
6. New Business
 - A. RESOLUTION 17-09 RESOLUTION APPROVING THE REVISIONS TO THE SECTION 8 ADMINISTRATIVE PLAN
 - B. RESOLUTION 17-10 RESOLUTION APPROVING AND IMPLEMENTING THE PHA PLAN FOR FISCAL YEAR 2017-2018
 - C. RESOLUTION 17-11 RESOLUTION APPROVING AND AUTHORIZING CAPITAL FUNDS BUDGET REVISION – IA05P13150116
 - D. RESOLUTION 17-12 RESOLUTION APPROVING AND AUTHORIZING THE WITHDRAWAL OF FUNDS FROM THE SECTION 8 FAMILY SELF SUFFICIENCY ESCROW ACCOUNT
 - E. RESOLUTION 17-13 RESOLUTION APPROVING AND ACCEPTING CAPITAL FUND IA01P13150117
 - D. HCVSpecialist training

*Please note that this Agenda may be changed up to 24 hours before the meeting time as provided by Section 21.4(2), *Code of Iowa*.

**CENTRAL IOWA REGIONAL HOUSING AUTHORITY
EXECUTIVE COMMITTEE MEETING
TUESDAY, JULY 11, 2017
1201 SE GATEWAY DRIVE
GRIMES, IOWA**

The Chairperson, Todd Kilzer, called the meeting to order at 6:07 p.m. following the Public Hearing. These members of the Executive Committee were present:

Todd Kilzer- Chairperson
Marlene Stout-Vice Chairperson
Paul Thompson-Treasurer
Bill-Stammerman-Dallas County
Craig Armstrong-Jasper County
Denyse Thompson-Madison County
Craig Agan-Marion County
Lauris Olson-Story County
Jodene Allen-Tenant Advisory

ABSENT:
Randy Schmitz-Boone County

GUEST:
Kendra Wignall-CIRHA employee

- 1) **AGENDA** – Motion D. Thompson, second Armstrong approval of the Amended Agenda as presented and addition of Item 5. D. Staff Training. Motion carried by a unanimous vote.
- 2) **MINUTES** - Motion P. Thompson, second Stammerman to approve the June 20, 2017 minutes as presented. Motion carried by a unanimous vote.
- 3) **DISBURSEMENTS** – Motion Agan, second D. Thompson to approve July 2017 disbursements. Motion carried by a unanimous vote.
- 4) **EXECUTIVE DIRECTOR REPORT**
 - A. Monthly Program Statistics for June and July 2017 were presented as attached.
 - B. Bank account balances as of 06/30/17 were presented as attached.
 - C. Security Deposit Grant Program report was presented as attached.
- 5) **OTHER BUSINESS**
 - A. The Court has entered a final judgment in the 2012 Operating Reserve Recapture lawsuit. According to the calculation, CIRHA should be awarded approximately \$296,597.
 - B. HUD's REAC Audit - REAC Staff were on site at the CIRHA office for two days to conduct an audit of the Auditor's 2015-2016 work.
 - C. Executive Committee member informational binders are being created by Ms. Conner. Please contact her with any information you would find useful to have in the binders.
 - D. Motion D. Thompson, second P. Thompson approving Edita Ordagic to attend HCV Specialist Training in Santa Rosa, California August 28-September 1, 2017 at a total cost of \$3,900. Motion carried by a unanimous vote.
- 6) **NEW BUSINESS**
 - A. **RESOLUTION 17-09 RESOLUTION APPROVING THE REVISIONS TO THE SECTION 8 ADMINISTRATIVE PLAN** Motion D. Thompson, second Armstrong to approve Resolution as presented. Motion carried by a unanimous vote.
 - B. **RESOLUTION 17-10 RESOLUTION APPROVING AND IMPLEMENTING THE PHA PLAN FOR FISCAL YEAR 2017-2018** Motion Stammerman, second Olson to approve Resolution as presented. Motion carried by a unanimous vote.

- C. **RESOLUTION 17-11 RESOLUTION APPROVING AND AUTHORIZING CAPITAL FUND BUDGET REVISION FOR IA05P13150116** Motion D. Thompson, second P. Thompson to approve Resolution as presented. Motion carried by a unanimous vote.
- D. **RESOLUTION 17-12 RESOLUTION APPROVING AND AUTHORIZING THE WITHDRAWAL OF FUNDS FROM THE SECTION 8 FAMILY SELF SUFFICIENCY ESCROW ACCOUNT Ward-Taylor** Motion P. Thompson, second Armstrong to approve Resolution as presented. Motion carried by a unanimous vote.
- E. **RESOLUTION 17-13 RESOLUTION APPROVING AND ACCEPTING CAPITAL FUND IA01P13150117** Motion Stammerman, second Olson to approve Resolution as presented. Motion carried by a unanimous vote.

Chairperson, Todd Kilzer adjourned the meeting at 7:04 p.m. Motion Armstrong, second Stammerman to adjourn meeting. Motion carried by unanimous vote.



Marcy Conner, Secretary CIRHA