

**CENTRAL IOWA REGIONAL HOUSING AUTHORITY
EXECUTIVE COMMITTEE MEETING
TUESDAY, JUNE 15, 2021
1201 SE GATEWAY DRIVE
GRIMES, IOWA**

Chairperson, Craig Armstrong, called the meeting to order at 6:05 p.m. These members of the Executive Committee were present:

Craig Armstrong, Chairperson
Craig Agan, Vice Chairperson
Marvin Ostrander, Boone County
Bill Stammerman, Dallas County
Michele Brant, Madison County (by phone)
Meggen Lawrence, Story County (by phone)
Vanessa Baker-Latimer, Story County (by phone @ 6:13 p.m.)
Jodene Allen, Tenant Advisory

Absent:

Paul Thompson, Treasurer

Guests:

Pam Danielson, City of Redfield (by phone)
Robert Findlay, City of Dallas Center
Kendra Wignall, CIRHA Staff

- 1) **AGENDA** – Motion Agan, seconded by Stammerman to approve the Agenda as presented. Motion carried by a unanimous vote.
- 2) **MINUTES** – Motion Ostrander, seconded by Agan to approve the May 18, 2021 minutes as presented. Motion carried by unanimous vote.
- 3) **DISBURSEMENTS** – Motion Stammerman, seconded by Brant to approve June 2021 disbursements. Motion carried by a unanimous vote.
 - A. Treasurer, Thompson was not available to give a report.
- 4) **EXECUTIVE DIRECTOR REPORT**
 - A. Monthly Program Statistics for May and June 2021 were presented as attached.
 - B. June 2021 Portability Payout Report presented as attached.
 - C. Bank account balances as of May 31, 2021 were presented as attached.
 - D. Security Deposit Grant Program report was presented as attached.
- 5) **OTHER BUSINESS**
 - A. May 2021 financials were presented as attached.
 - B. Ms. Conner will send out a survey asking for suggestions of dates and locations for a Commissioner retreat.
- 6) **NEW BUSINESS**
 - A. RESOLUTION 21-04 APPROVING AND AUTHORIZING THE SIGNING OF THE MEMORANDUM OF UNDERSTANDING WITH IOWA BALANCE OF STATE CONTINUUM OF CARE FOR THE EHV PROGRAM Motion Agan, seconded by Stammerman to approve Resolution. Aye-Agan, Aye-Allen, Aye-Armstrong, Aye-Baker-Latimer, Aye-Lawrence, Aye-Ostrander, Aye-Stammerman. Nay-Brant. Motion approved by roll call vote.
 - B. RESOLUTION 21-05 APPROVING FISCAL YEAR 2020-2021 BUDGET REVISION #1-SECTION 8 VOUCHER Motion Ostrander, seconded by Allen to approve Resolution. Aye-Agan, Aye-Allen, Aye-Armstrong, Aye-Baker-Latimer, Aye-Brant, Aye-Lawrence, Aye-Ostrander, Aye-Stammerman. Motion approved by roll call vote.

- C. RESOLUTION 21-06 APPROVING AND AUTHORIZING THE WRITE-OFF OF PUBLIC HOUSING COLLECTION LOSSES Motion Agan, seconded by Brant to approve Resolution. Aye-Agan, Aye-Allen, Aye-Armstrong, Aye-Baker-Latimer, Aye-Brant, Aye-Lawrence, Aye-Ostrander, Aye-Stammerman. Motion approved by roll call vote.
- D. RESOLUTION 21-07 APPROVING AND IMPLEMENTING THE PHA PLAN FOR FISCAL YEAR 2021-2022 Motion Ostrander, seconded by Stammerman to approve Resolution. Aye-Agan, Aye-Allen, Aye-Armstrong, Aye-Baker-Latimer, Aye-Brant, Aye-Lawrence, Aye-Ostrander, Aye-Stammerman. Motion approved by roll call vote.
- E. RESOLUTION 21-08 APPROVING THE REVISIONS TO THE SECTION 8 ADMINISTRATIVE PLAN-EMERGENCY HOUSING VOUCHERS (EHV) Motion Allen, seconded by Ostrander to approve Resolution. Aye-Agan, Aye-Allen, Aye-Armstrong, Aye-Baker-Latimer, Aye-Brant, Aye-Lawrence, Aye-Ostrander, Aye-Stammerman. Motion approved by roll call vote.

7) **GOOD OF THE ORDER**

Chairperson, Craig Armstrong, adjourned the meeting at 6:43 p.m.



Marcy Conner, Secretary CIRHA