

**MEETING OF THE
CENTRAL IOWA REGIONAL HOUSING AUTHORITY
1201 SE Gateway Drive, Grimes, Iowa 50111
EXECUTIVE COMMITTEE CONFERENCE ZOOM CALL**

Meeting: 895-5635-8093 Password: 235478

Or Call in: 312-626-6799

TUESDAY, JUNE 16, 2020

6:00 PM

AMENDED GENDA

1. Roll Call and Approval of Agenda for Executive Board Meeting
2. Approval of the minutes from
 - A. Executive Committee meeting on **May 19, 2020**
3. June, 2020 disbursements
4. Report of the Executive Director
 - A. Monthly Program Statistics – May/June, 2020
 - B. Monthly Portability Payments for June, 2020
 - C. Monthly Banking Balances
 - D. Security Deposit Grant
5. Other Business
 - A. Financials –
 - i. May, 2020
 - B. PHAS Score of 94 – High Performer
 - C. Jasper County Representative
 - D. Office Telephone System
 - E. Code of Ethics - Commissioners
 - F. COVID 19 Office Update
 - i. Funding
 - ii. Policies and Procedures
6. New Business
 - A. **RESOLUTION 20-10 RESOLUTION APPROVING AND AUTHORIZING THE IMPLEMENTATION OF NEW PUBLIC HOUSING UTILITY ALLOWANCES**
 - i. Update of utility allowance per regulations
 - B. **RESOLUTION 20-11 RESOLUTION APPROVING AND AUTHORIZING THE IMPLEMENTATION OF SECTION 8 HOUSING CHOICE VOUCHER UTILITY ALLOWANCES**
 - i. Update of utility allowances per regulations
 - C. **RESOLUTION 20-12 RESOLUTION APPROVING AND AUTHORIZING THE MEMORANDUM OF UNDERSTANDING WITH IOWA DEPARTMENT OF HUMAN SERVICES CHILD WELFARE DIVISION**
 - i. MOU to administer the Foster Youth Initiative program in Boone, Dallas, Madison, Marion and Story counties

Please note that this Agenda may be changed up to 24 hours before the meeting time as provided by Section 21.4(2), *Code of Iowa*. In accordance with Title 11 of the Americans with Disabilities Act as it pertains to access to Public Meetings, The Executive Director of CIRHA, upon adequate notice, will make reasonable accommodation for persons with special needs. Please Contact Marcy Conner, Executive Director, at (55) 986-1882 x26 should you require assistance.

**CENTRAL IOWA REGIONAL HOUSING AUTHORITY
EXECUTIVE COMMITTEE MEETING
TUESDAY, MAY 19, 2020
ZOOM**

Chairperson, Craig Armstrong, called the meeting to order at 6:00 p.m. These members of the Executive Committee were present:

Craig Armstrong, Chairperson
Craig Agan, Vice Chairperson
Erik Kretzinger, Boone County
Randy Schmitz, Boone County
Marvin Ostrander, Boone County
Bill Stammerman, Dallas County
Kelley Brown, Madison County
Vanessa Baker-Latimer, Story County
Lauris Olson, Story County
Jodene Allen, Tenant Advisory (by telephone)

Absent:
Paul Thompson, Treasurer
Marlene Stout, Jasper County

Guests:
Kendra Wignall, CIRHA Staff

- 1) **AGENDA** – Motion Stammerman, seconded by Baker-Latimer to approve the Amended Agenda. Motion carried by a unanimous vote.
- 2) **MINUTES** – Motion Kretzinger, seconded by Olson to approve the March 17, 2020 minutes as presented. Motion carried by unanimous vote.
- 3) **DISBURSEMENTS** – Motion Schmitz, seconded by Kretzinger to approve March, April and May 2020 disbursements. Motion carried by a unanimous vote.
- 4) **EXECUTIVE DIRECTOR REPORT**
 - A. Monthly Program Statistics for April and May 2020 were presented as attached.
 - B. May 2020 Portability Payout Report presented as attached.
 - C. Bank account balances as of April 30, 2020 were presented as attached.
 - D. Security Deposit Grant Program report was presented as attached.
- 5) **OTHER BUSINESS**
 - A. March and April 2020 financials were presented as attached.
 - B. COVID 19 Update
 - i. CIRHA received \$195,013 in funds through the CARES Act. To date, purchases made are to allow staff to work from home while the office is closed to the public, cleaning supplies, masks, gloves, shoe covers etc. More expenditures will be reported at the next meeting.
 - C. CIRHA has collected \$2,543.27 of Public Housing funds and \$4,302.24 of Section 8 funds through the Iowa Offset Program. 100% of Public Housing and 50% of Section 8 funds are kept by the Housing Authority.
- 6) **NEW BUSINESS**
 - A. **RESOLUTION 20-09 RESOLUTION APPROVING AND AUTHORIZING THE MEMORANDUM OF UNDERSTANDING WITH LABORER'S HOME DEVELOPMENT CORPORATION (LHDC)** Motion Olson, seconded by Stammerman to approve Resolution as presented. Motion carried by a unanimous vote.

Chairperson, Craig Armstrong, adjourned the meeting at 6:49 p.m.



Marcy Conner, Secretary CIRHA