

**CENTRAL IOWA REGIONAL HOUSING AUTHORITY  
EXECUTIVE COMMITTEE MEETING  
TUESDAY, AUGUST 16, 2022  
1201 SE GATEWAY DRIVE  
GRIMES, IOWA**

Chairperson, Craig Armstrong, called the meeting to order at 6:00 p.m. These members of the Executive Committee were present:

Craig Armstrong, Chairperson

Craig Agan, Vice Chairperson

Marvin Ostrander, Treasurer

Bill Stammerman, Dallas County (Zoom)

Susan Crowdes, Madison County

Vanessa Baker-Latimer, Story County (Zoom)

Latifah Faisal, Story County (Zoom)

Jodene Allen, Tenant Advisory

**Absent:**

Bob Findlay, Dallas County

**Guests:**

Kendra Wignall, CIRHA Staff (Zoom)

- 1) **AGENDA** – Motion Agan, second by Crowdes approving the Agenda as presented. Motion carried by a unanimous vote.
  - Motion Ostrander, second by Agan appointing Susan Crowdes as the Madison County Representative. Motion carried by a unanimous vote
- 2) **MINUTES** – Motion Ostrander, second by Allen approving the June 21, 2022 and July 19, 2022 minutes as presented. Motion carried by unanimous vote.
- 3) **DISBURSEMENTS** – Motion Agan, second by Allen approving June, July and August 2022 disbursements. Motion carried by a unanimous vote.
  - A. Treasurer’s report presented by the Treasurer, Ostrander.
- 4) **EXECUTIVE DIRECTOR REPORT**
  - A. Monthly Program Statistics for July and August 2022 presented as attached.
  - B. August 2022 Portability Payout Report presented as attached.
  - C. Bank account balances as of June 30, 2022 and July 31, 2022 presented as attached.
  - D. Security Deposit Grant Program report presented as attached.
- 5) **OTHER BUSINESS**
  - A. June 2022 financials presented as attached.
  - B. July 2022 financials presented as attached.
  - C. Motion Crowdes, second by Faisal approving Contract 22-09 for refurbishing and painting twenty (20) storage sheds in Newton, Iowa as presented. Motion carried by a unanimous vote.
  - D. RFP – Employee Compensation in Connection with Merit Increases and Performance Bonuses Analysis proposal were presented by Ms. Baker-Latimer. There was one proposal submitted and it was from Operations Inc. There were no references provided by Operations Inc. for the Board to contact. Following discussion, the recommendation was to table discussion until references are provided by Operations Inc.
  - E. Ms. Conner will be retiring in January 2023.
    - (1) Motion Agan, second by Ostrander to accept the proposal submitted by The Organization Leadership Edge for Strategic Planning and Executive Director Recruitment. Aye-Agan, Aye-Allen, Aye-Armstrong, Aye-Baker-Latimer, Aye-Crowdes, Aye-Ostrander, Aye-Stammerman, Naye-Faisal. Motion approved by roll call vote.

F. No discussion on the Executive Director Evaluation Committee.

6) **NEW BUSINESS**

A. RESOLUTION 22-14 APPROVING FY 2022-2023 PUBLIC HOUSING BUDGET

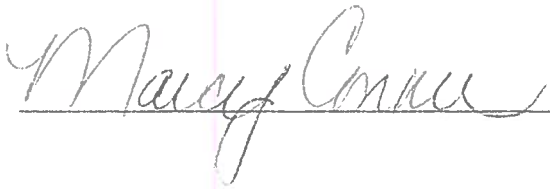
Motion Ostrander, second by Allen approving Resolution. Aye-Agan, Aye-Allen, Aye-Armstrong, Aye-Crowdes, Aye-Faisal, Aye-Ostrander, Aye-Stammerman. Naye-Baker-Latimer. Motion approved by roll call vote.

B. RESOLUTION 22-15 APPROVING FY 2022-2023 SECTION 8 VOUCHER BUDGET

Motion Agan, second by Crowdes approving Resolution. Aye-Agan, Aye-Allen, Aye-Armstrong, Aye-Crowdes, Aye-Faisal, Aye-Ostrander, Aye-Stammerman. Naye-Baker-Latimer. Motion approved by roll call vote.

7) **GOOD OF THE ORDER**

Chairperson, Craig Armstrong, adjourned the meeting at 8:08 p.m.



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Marcy Conner, Secretary CIRHA