



**EXECUTIVE COMMITTEE SPECIAL MEETING  
VIA ZOOM  
FRIDAY, FEBRUARY 7, 2025**

The Chairperson, Craig Armstrong called the Zoom meeting to order at 5:32 pm. The following members of the Executive Committee were present:

Craig Armstrong, Chairperson  
Latifah Faisal, Vice Chairperson  
Jeannette Flynn, Boone County  
Bill Stammerman, Dallas County  
Vanessa Baker-Latimer, Story County

**ABSENT:**  
Susan Crowdes, Treasurer  
Bob Findlay, Dallas County  
Craig Agan, Marion County

1. Motion Faisal, second by Stammerman approving the Agenda as presented. Motion carried by unanimous vote.
2. Motion Baker-Latimer, second by Faisal approving Deputy Director, Kendra Wignall be assigned as the Point of Contact (POC), EIV Coordinator, and grant access to all PIC and IMS. Aye-Armstrong, Aye-Baker-Latimer, Aye-Faisal, Aye-Flynn, Aye-Stammerman. Motion approved by roll call vote.

The Chairperson, Craig Armstrong, adjourned the meeting at 5:40 p.m.

A handwritten signature in blue ink that reads "Kendra Wignall". The signature is written in a cursive style and is positioned above a horizontal line.

Kendra Wignall, CIRHA