



**EXECUTIVE COMMITTEE MEETING
TUESDAY, JULY 21, 2026
1201 SE GATEWAY DRIVE
GRIMES, IOWA**

Chairperson, Latifah Faisal, called the meeting to order at 6:00 p.m. These members of the Executive Committee were present:

Latifah Faisal, Chairperson
Bob Findlay, Vice Chairperson
Susan Crowdes, Treasurer
Lisa Hollis, Boone County
Shirley McAdon, Dallas County by Zoom
Craig Armstrong, Jasper County
Craig Agan, Marion County
Vanessa Baker-Latimer, Story County by Zoom

Staff:

Kendra Wignall, Executive Director, Secretary
James Adams, Maintenance Director
Grace Lewis, CIRHA

- 1) **AGENDA** – Motion Armstrong, second by Findlay approving the agenda as presented. Motion carried by unanimous vote.
- 2) Motion Findlay, second by Crowdes approving the June 16, 2026 minutes as presented. Motion carried by unanimous vote.
- 3) **DISBURSEMENTS** – Motion Crowdes, second by Armstrong approving June and July 2026 disbursements. Motion carried by unanimous vote.
 - A. Treasurer, Crowdes reported no concerns on the monthly credit card statements.
- 4) **EXECUTIVE DIRECTOR REPORT**
 - A. Monthly Program Statistics for June and July 2026 presented as attached.
 - B. July 2026 Portability Payout Report presented as attached.
 - C. Bank account balances as of June 30, 2026 presented as attached.
 - D. Business Account - Staff Fund Expense Summary presented as attached.
 - E. Deposit Assistance Grant report presented as attached.
 - F. Executive Director, Kendra Wignall
 - Shortfall Monitoring – No further update.
 - HRH Grant: Bids are due August 12, 2026 for the Madrid, Iowa RFP. MIPA will be conducting the Environmental Review.
 - A list of commonly used acronyms at the PHA was provided as reference material.
 - E.D. Wignall attended a HUD Roundtable discussing Housing Affordability in this region. Regional HUD Staff was in attendance gathering feedback from stakeholders on current challenges to take back to national leaders.
- 5) **OTHER BUSINESS**
 - A. May and June 2026 financials were presented for review.
 - B. Election of Officers
 - Baker-Latimer reported for the Nominating Committee and nominated the slate of officers.

Faisal was nominated for Chairperson.

Findlay was nominated for Vice Chairperson.

Crowdes was nominated for Treasurer.

Nominations from the floor were requested by Chairperson, Faisal for Chairperson, Vice Chairperson and Treasurer.

There were no nominations from the floor for Chairperson, Vice Chairperson and Treasurer.

Motion Armstrong, to close nominations for Chairperson, Vice Chairperson and Treasurer.

Motion carried by a unanimous vote.

Motion Armstrong, second by Crowdes to accept nominations for Chairperson, Vice Chairperson and Treasurer by acclamation.

2026-2027 Executive Committee Officers

Latifah Faisal, Chairperson

Robert Findlay, Vice Chairperson

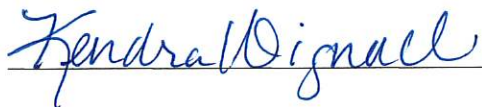
Susan Crowdes, Treasurer

6) NEW BUSINESS

- A. **RESOLUTION 26-14 APPROVING FISCAL YEAR 2025-2026 SECTION 8 BUDGET REVISION #1** Motion Crowdes, second by Findlay approving Resolution. Aye-Agan, Aye-Armstrong, Aye-Baker-Latimer, Aye-Crowdes, Aye-Faisal, Aye-Findlay, Aye-Hollis, Aye-McAdon. Motion approved by roll call vote.
- B. **RESOLUTION 26-15 APPROVING FISCAL YEAR 2025-2026 PUBLIC HOUSING PROGRAM BUDGET REVISION #1** Motion Armstrong, second by Crowdes approving Resolution. Aye-Agan, Aye-Armstrong, Aye-Baker-Latimer, Aye-Crowdes, Aye-Faisal, Aye-Findlay, Aye-Hollis, Aye-McAdon. Motion approved by roll call vote.
- C. **RESOLUTION 26-16 APPROVING DESIGNATION OF THE OFFICIAL LOCATION FOR THE POSTING OF PUBLIC MEETING NOTICES AND AGENDA** Motion Agan, second by Baker-Latimer approving Resolution. Aye-Agan, Aye-Armstrong, Aye-Baker-Latimer, Aye-Crowdes, Aye-Faisal, Aye-Findlay, Aye-Hollis, Aye-McAdon. Motion approved by roll call vote.

7) GOOD OF THE ORDER

Chairperson, Latifah Faisal, adjourned the meeting at 7:46 p.m.



Kendra Wignall, Secretary CIRHA