

**CENTRAL IOWA REGIONAL HOUSING AUTHORITY
EXECUTIVE COMMITTEE MEETING
TUESDAY, MARCH 16, 2021
ZOOM**

Chairperson, Craig Armstrong, called the meeting to order at 6:00 p.m. These members of the Executive Committee were present:

Craig Armstrong, Chairperson
Craig Agan, Vice Chairperson
Paul Thompson, Treasurer
Marvin Ostrander, Boone County
Randy Schmitz, Boone County
Bill Stammerman, Dallas County
Vanessa Baker-Latimer, Story County
Latifa Faisal, Story County
Michelle Brandt, Madison County

Absent:
Jodene Allen, Tenant Advisory

Guests:
Kendra Wignall, CIRHA Staff

- 1) **AGENDA** – Motion Schmitz, seconded by Baker-Latimer to approve the Agenda with correction to Item 3. February/March 2021 disbursements. Motion carried by a unanimous vote.
- 2) **MINUTES** – Motion Thompson, seconded by Agan to approve the February 16, 2021 minutes as presented. Motion carried by unanimous vote.
- 3) **DISBURSEMENTS** – Motion Stammerman, seconded by Faisal to approve February and March 2021 disbursements. Motion carried by a unanimous vote.
 - A. Treasurer, Thompson gave a report on the monthly credit card statement.
- 4) **EXECUTIVE DIRECTOR REPORT**
 - A. Monthly Program Statistics for February and March 2021 were presented as attached.
 - B. March 2021 Portability Payout Report presented as attached.
 - C. Bank account balances as of February 28, 2021 were presented as attached.
 - D. Security Deposit Grant Program report was presented as attached.
- 5) **OTHER BUSINESS**
 - A. February 2021 financials were presented as attached.
 - B. Motion Faisal, seconded by Thompson appointing Michelle Brandt as the Madison County Representative on the Executive Committee. Motion carried by a unanimous vote.
 - C. Iowa NAHRO opposition letter presented for advisory.
 - D. Proposed changes to the CIRHA By-Laws presented for discussion. No action taken at this time.
 - E. Discussion on the format for the annual meeting to be held May 18, 2021. It was concluded that the meeting will be by Zoom. Possibility of a staff presentation video, rather than attendance as in the past.
-Ms. Conner will send out position responsibilities to Executive Committee for review. Interested persons should respond by the deadline given.
- 6) **NEW BUSINESS**
- 7) **GOOD OF THE ORDER**

Chairperson, Craig Armstrong, adjourned the meeting at 6:58 p.m.



Marcy Conner, Secretary CIRHA