

**CENTRAL IOWA REGIONAL HOUSING AUTHORITY
EXECUTIVE COMMITTEE MEETING
TUESDAY, MAY 18, 2021
ZOOM**

Chairperson, Craig Armstrong, called the meeting to order at 6:00 p.m. These members of the Executive Committee were present:

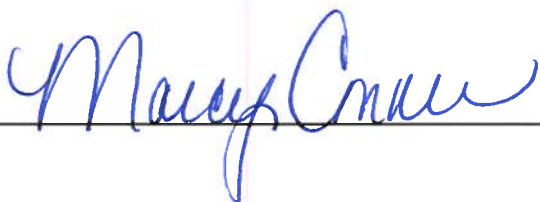
Craig Armstrong, Chairperson
Craig Agan, Vice Chairperson
Paul Thompson, Treasurer
Marvin Ostrander, Boone County
Bill Stammerman, Dallas County
Michele Brant, Madison County
Vanessa Baker-Latimer, Story County
Latifah Faisal, Story County
Jodene Allen, Tenant Advisory

Absent:
Randy Schmitz, Boone County

Guests:
Kendra Wignall, CIRHA Staff

- 1) **AGENDA** – Motion Stammerman, seconded by Agan to approve the Agenda as presented. Motion carried by a unanimous vote.
- 2) **MINUTES** – Motion Faisal, seconded by Brant to approve the April 20, 2021 minutes as presented. Motion carried by unanimous vote.
- 3) **DISBURSEMENTS** – Motion Agan, seconded by Stammerman to approve April and May 2021 disbursements. Motion carried by a unanimous vote.
 - A. Treasurer, Thompson gave a report on the monthly credit card statement.
- 4) **EXECUTIVE DIRECTOR REPORT**
 - A. Monthly Program Statistics for April and May 2021 were presented as attached.
 - B. May 2021 Portability Payout Report presented as attached.
 - C. Bank account balances as of April 30, 2021 were presented as attached.
 - D. Security Deposit Grant Program report was presented as attached.
- 5) **OTHER BUSINESS**
 - A. April 2021 financials were presented as attached.
 - B. Information will be available soon for Commissioner training to be held on September 23, 2021 at the IANAHR Conference in Des Moines, Iowa.
 - C. Vanessa Baker-Latimer reported for the Nominating Committee and presented the following slate of officers for the Executive Committee: Armstrong, Chairperson; Agan, Vice Chairperson; Thompson, Treasurer. Elections will take place during the Annual Meeting.
- 6) **NEW BUSINESS**
 - A. RESOLUTION 21-02 APPROVING AND ACCEPTING THE EMERGENCY HOUSING VOUCHERS (EHVs) Motion Ostrander, seconded by Baker-Latimer to approve Resolution with correction: WHEREAS, the EHV award offer is 76 EHV vouchers to be effective July 1, 2021. The Agency has determined 76 EHV vouchers will be accepted. Aye-Agan, Aye-Allen, Aye-Armstrong, Aye-Faisal, Aye-Stammerman, Aye-Thompson, Nay-Brant. Motion approved by roll call vote.
- 7) **GOOD OF THE ORDER**

Chairperson, Craig Armstrong, adjourned the meeting at 6:34 p.m.



Marcy Conner, Secretary CIRHA

MINUTES
ANNUAL MEETING OF THE BOARD OF COMMISSIONERS
CENTRAL IOWA REGIONAL HOUSING AUTHORITY
TUESDAY, MAY 18, 2021
ZOOM

Chairperson, Craig Armstrong, called the meeting to order at 6:34 p.m. The Secretary called roll and determined a quorum was in attendance.

The following members of the Board of Commissioners were present:

Craig Armstrong, City of Newton
Craig Agan, Marion County
Paul Thompson, City of Woodward
Marvin Ostrander, Boone County
Bill Stammerman, Dallas County
Robert Findlay, City of Dallas Center
Pamela Danielson, City of Redfield

Michele Brant, Madison County
Vanessa Baker-Latimer, City of Ames
Latifah Faisal, Story County
Jodene Allen, Tenant Advisory
Shirley McAdon, City of Adel
Sara Lewin, City of Melcher-Dallas
Meggen Lawrence, City of Maxwell

ABSENT:

Steve Nichols, City of Adel
Randy Schmitz, City of Boone
Katie Baldwin, City of Collins
Amy Kohwes, City of Colo
Scott Peterson, City of Earlham
Kristy Trzeciak, City of Granger
Jolene Lettow, City of Huxley
Doug Cupples, Jasper County
Kisha Jahner, Marion County
Jordan Cook, City of Nevada
Shawn Cole, City of Nevada
Dennis Auld, City of Roland
Jennifer Davies, City of Slater
Lyndsay Cannoy, City of Truro
Roger Schemmel, City of Urbandale
Kyle Michel, City of Van Meter
Andy Kass, City of Waukee

Dan Kunkel, City of Baxter
Nancy Earles, City of Colfax
Andrew Coree, City of Collins
Brent Bappe, City of Colo
Brant Payne, City of Earlham
Rita Conner, City of Huxley
Brandon Talsma, Jasper County
Lane Shaver, City of Madrid
Doug Miller, City of Maxwell
Andy Kass, City of Waukee
Bruce Showalter, City of Newton
Andy Webb, City of Roland
Rebecca Denning, City of Truro
Todd Kilzer, City of Urbandale
Allan Adams, City of Van Meter
Bradley Deets, City of Waukee

GUEST:

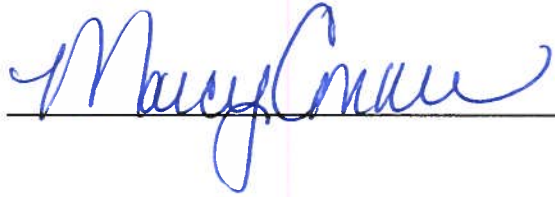
Kendra Wignall, CIRHA

- 1) AGENDA – Motion Baker-Latimer, seconded by Faisal to approve the agenda as mailed. Motion carried by a unanimous vote.
- 2) MINUTES – Motion Agan, seconded by Stammerman to waive reading of the minutes and approve the May 19, 2020 minutes as written. Motion carried by unanimous vote.
- 3) EXECUTIVE DIRECTOR REPORT
Introduction of staff by video presentation.
Marcy Conner discussed the Annual Report of the Housing Authority.
- 4) AUDIT REPORT
Jeff Wiens of Niewedde and Wiens provided a *Discussion Purposes Only* report with highlighted information in the audit. The Housing Authority had no significant findings.

5) RESOLUTION 21-03 RESOLUTION APPROVING AMENDMENT TO CENTRAL IOWA REGIONAL HOUSING AUTHORITY BYLAWS Motion Ostrander, seconded by Thompson to approve Resolution as presented. Aye-Agan, Aye-Allen, Aye-Armstrong, Aye-Baker-Latimer, Aye-Brant, Aye-Danielson, Aye-Faisal, Aye-Findlay, Aye-Lawrence, Aye-Lewin, Aye-McAdon, Aye-Stammerman. Motion approved by roll call vote.

6) COUNTY CAUCUS

Chairperson, Craig Armstrong, adjourned the meeting at 7:12 p.m.



Marcy Conner, Secretary CIRHA